

SS0611022020

Term: 11/06/2020 – 11/05/2023

\$3,000.00

**JUSTIFICATION FOR  
SOLE SOURCE PROCUREMENT**

**SOLE SOURCE CHECKLIST**

Based upon the following determination, the proposed procurement action described below is being procured pursuant to the authority of Section 11-35-1560 of the South Carolina Procurement Code and 19-445.2105 of the Rules and Regulations, 1976 South Carolina Code of Laws.

This agency proposes to procure maintenance for a KeyMark Output Connector allowing SC Housing to release Tagged DIP files from Kofax into our OnBase System.

(1)

as a sole source procurement from KeyMark, Inc., 105 Tech Lane, Liberty, South Carolina 29657

(2)

On the basis of: The OnBase Kofax Connector was created by KeyMark for SC Housing and is being utilized to assist SC

Housing in releasing Tagged Document Imaging Processing (DIP) files from Kofax into the SC Housing OnBase system.

This is a mission critical process that moves a large variety of processed document images along pertinent metadata

including Mortgage, Compliance and Program Development documents (from the Kofax system into OnBase to maintain

historical data into a document management system for access and retention purposes.

(3)

11/20/2020

SC State Housing Finance &  
Development Authority  
GOVERNMENTAL BODY

*Bonita Shorshue*  
AUTHORIZED SIGNATURE

*Executive Director*  
TITLE

NOTES:

- (1) Enter description of goods or services to be procured.
- (2) Enter name of sole source contractor.
- (3) Enter the determination and basis for sole source procurement.

The Drug-free Work Place certification must be obtained for sole source procurements greater than \$50,000.