



South Carolina State Housing Finance and Development Authority

300-C Outlet Pointe Blvd., Columbia, South Carolina 29210

Telephone: 803.896.9001 TTY: 803.896.8831

SCHousing.com

C. Todd Latiff
Chairman

Richard A. Hutto
Interim Executive Director

October 26, 2023

Marion-Dillon Habitat for Humanity
Ricky Hardee, Executive Director
PO Box 873
Marion, SC 29571

Dear Mr. Hardee:

H.4300 General Appropriations Bill for Fiscal Year 2023-2024 included a direct appropriation to Marion-Dillon Habitat for Humanity in the amount of \$500,000. SC Housing is charged with disbursing and reporting on those funds.

Prior to disbursing, our agency is required to collect from you a plan of how the state funds will be spent and how the expenditures will provide a public benefit. Attached please find the Earmarked Appropriations Disbursement Request Form which must be submitted to our office to satisfy this requirement.

Prior to disbursement, your organization must also be set up as a valid vendor for South Carolina. Vendor registration and important vendor information is available here <https://www.procurement.sc.gov/doing-biz/registration>. When returning the Disbursement Request Form, please indicate your vendor number.

After receiving the funds, your organization will be required to provide quarterly spending updates. A Quarterly Expenditure Report Form is also attached. After all state funds have been expended, a final report providing an accounting of how the funds were spent, including an accounting of funds provided to subgrantees and affiliated non-profits, must be submitted.

Please do not hesitate to contact us with any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ellen Eudy", is written over a blue circular stamp or watermark.

Ellen Eudy
Deputy Director, Financial Operations

Eudy, Ellen 6-9551

From: Eudy, Ellen 6-9551
Sent: Thursday, October 26, 2023 3:44 PM
To: ricky.hardee@marion-dilloncountyhfh.org
Cc: Morrison, John 6-9041; Stuart, Alyssa 6-9057
Subject: SC Direct Appropriation - Marion-Dillon Habitat for Humanity
Attachments: Marion-Dillon Habitat for Humanity.pdf; FY24 Earmarked Appropriations Disbursement Request form (2).xlsx; FY24 Quarterly Expenditure Report (3).xlsx

Good afternoon,

Please see attached correspondence regarding a direct appropriation for your organization. Please let us know if you have questions or need assistance in responding.

Sincerely,

Ellen Eudy, AP

Deputy Director, Financial Operations

South Carolina State Housing Finance & Development Authority

300-C Outlet Pointe Blvd.

Columbia, SC 29210

(803) 896-9551

ellen.eudy@schousing.com



THIS MESSAGE (INCLUDING ANY ATTACHMENTS) MAY CONTAIN CONFIDENTIAL OR OTHERWISE PRIVILEGED INFORMATION AND IS INTENDED ONLY FOR THE INDIVIDUAL(S) TO WHICH IT IS ADDRESSED. IF YOU ARE NOT THE NAMED ADDRESSEE YOU SHOULD NOT DISSEMINATE, DISTRIBUTE OR COPY THIS E-MAIL. PLEASE NOTIFY THE SENDER IMMEDIATELY BY E-MAIL IF YOU HAVE RECEIVED THIS E-MAIL BY MISTAKE AND DELETE THIS E-MAIL FROM YOUR SYSTEM. E-MAIL TRANSMISSION CANNOT BE GUARANTEED TO BE SECURED OR ERROR-FREE AS INFORMATION COULD BE INTERCEPTED, CORRUPTED, LOST, DESTROYED, ARRIVE LATE OR INCOMPLETE, OR CONTAIN VIRUSES. THE SENDER THEREFORE DOES NOT ACCEPT LIABILITY FOR ANY ERRORS OR OMISSIONS IN THE CONTENTS OF THIS MESSAGE OR THAT ARISE AS A RESULT OF E-MAIL TRANSMISSION. IF VERIFICATION IS REQUIRED, PLEASE REQUEST A HARD-COPY VERSION FROM THE SENDER.

Eudy, Ellen 6-9551

From: ricky.hardee@marion-dilloncountyhfh.org
Sent: Friday, March 1, 2024 9:52 AM
To: Stuart,Alyssa 6-9057
Subject: [External] RE: [External] SC Direct Appropriation - Marion-Dillon Habitat for Humanity Quarterly Expenditure Reporting
Attachments: FY24 Quarterly Expeniture Report for Quarter 2.pdf

Here you go...

Ricky Hardee, Executive Director
Marion-Dillon County Habitat for Humanity
www.marion-dilloncountyhfh.org
843-464-3747

From: Stuart,Alyssa 6-9057 <Alyssa.Stuart@schousing.com>
Sent: Friday, March 1, 2024 8:47 AM
To: ricky.hardee@marion-dilloncountyhfh.org
Subject: RE: [External] SC Direct Appropriation - Marion-Dillon Habitat for Humanity Quarterly Expenditure Reporting

Good morning!

Yes, this will be for quarter 2 😊

Alyssa C. Stuart | Accountant-Fiscal Analyst
300-C Outlet Pointe Blvd.
Columbia, SC 29210
Phone: 803-896-9057
SCHousing.com



From: ricky.hardee@marion-dilloncountyhfh.org <ricky.hardee@marion-dilloncountyhfh.org>
Sent: Friday, March 1, 2024 8:23 AM
To: Stuart,Alyssa 6-9057 <Alyssa.Stuart@schousing.com>
Subject: RE: [External] SC Direct Appropriation - Marion-Dillon Habitat for Humanity Quarterly Expenditure Reporting

Alyssa, I will be submitting the report today and I just wanted to make sure I understood correctly...this is 2nd quarter?

Ricky Hardee, Executive Director
Marion-Dillon County Habitat for Humanity
www.marion-dilloncountyhfh.org
843-464-3747

From: Stuart,Alyssa 6-9057 <Alyssa.Stuart@schousing.com>
Sent: Tuesday, February 27, 2024 1:21 PM
To: ricky.hardee@marion-dilloncountyhfh.org
Subject: RE: [External] SC Direct Appropriation - Marion-Dillon Habitat for Humanity Quarterly Expenditure Reporting

Hello!

I just confirmed with my CFO that you may fill out a \$0 expenditure for the quarter ending on 12/31/2023.

Please let me know if you have any further questions.

Thank you,

Alyssa C. Stuart | *Accountant-Fiscal Analyst*
300-C Outlet Pointe Blvd.
Columbia, SC 29210
Phone: 803-896-9057
SCHousing.com



From: ricky.hardee@marion-dilloncountyhfh.org <ricky.hardee@marion-dilloncountyhfh.org>
Sent: Tuesday, February 27, 2024 9:32 AM
To: Stuart,Alyssa 6-9057 <Alyssa.Stuart@schousing.com>
Subject: RE: [External] SC Direct Appropriation - Marion-Dillon Habitat for Humanity Quarterly Expenditure Reporting

Ms. Stuart,

The gentleman that we hired to oversee our work in Dillon County resigned his position in early November 2023. This was before we received the funding. Our Board of Directors just voted last night for his replacement. If we did not have any expenditures for Dillon County during that quarter, how do I need to go about completing the report?

Regards,

Ricky Hardee, Executive Director
Marion-Dillon County Habitat for Humanity
www.marion-dilloncountyhfh.org

843-464-3747

From: Stuart, Alyssa 6-9057 <Alyssa.Stuart@schousing.com>
Sent: Monday, February 26, 2024 4:15 PM
To: ricky.hardee@marion-dilloncountyhfh.org
Cc: Morrison, John 6-9041 <John.Morrison@schousing.com>; Eudy, Ellen 6-9551 <Ellen.Eudy@schousing.com>
Subject: RE: SC Direct Appropriation - Marion-Dillon Habitat for Humanity Quarterly Expenditure Reporting

Just wanted to add, this will be for quarter 2.

Thank you,

Alyssa C. Stuart | Accountant-Fiscal Analyst
300-C Outlet Pointe Blvd.
Columbia, SC 29210
Phone: 803-896-9057
SCHousing.com



From: Stuart, Alyssa 6-9057
Sent: Monday, February 26, 2024 4:01 PM
To: ricky.hardee@marion-dilloncountyhfh.org
Cc: Morrison, John 6-9041 <John.Morrison@schousing.com>; Eudy, Ellen 6-9551 <Ellen.Eudy@schousing.com>
Subject: SC Direct Appropriation - Marion-Dillon Habitat for Humanity Quarterly Expenditure Reporting

Hello!

I am following up in regards to the quarterly expenditure reporting from the time you received the funds on 11/17/2023 to 12/31/2023. Attached is the report to fill out and send back at your earliest convenience, ideally by March 1st or 4th.

I will reach back out for next quarter's reporting around the beginning of April.

Thank you,

Alyssa C. Stuart | Accountant-Fiscal Analyst
300-C Outlet Pointe Blvd.
Columbia, SC 29210
Phone: 803-896-9057
SCHousing.com



From: Eudy, Ellen 6-9551 <Ellen.Eudy@schousing.com>

Sent: Thursday, October 26, 2023 3:44 PM

To: ricky.hardee@marion-dilloncountyhfh.org

Cc: Morrison, John 6-9041 <John.Morrison@schousing.com>; Stuart, Alyssa 6-9057 <Alyssa.Stuart@schousing.com>

Subject: SC Direct Appropriation - Marion-Dillon Habitat for Humanity

Good afternoon,

Please see attached correspondence regarding a direct appropriation for your organization. Please let us know if you have questions or need assistance in responding.

Sincerely,

Ellen Eudy, AP

Deputy Director, Financial Operations

South Carolina State Housing Finance & Development Authority

300-C Outlet Pointe Blvd.

Columbia, SC 29210

(803) 896-9551

ellen.eudy@schousing.com



THIS MESSAGE (INCLUDING ANY ATTACHMENTS) MAY CONTAIN CONFIDENTIAL OR OTHERWISE PRIVILEGED INFORMATION AND IS INTENDED ONLY FOR THE INDIVIDUAL(S) TO WHICH IT IS ADDRESSED. IF YOU ARE NOT THE NAMED ADDRESSEE YOU SHOULD NOT DISSEMINATE, DISTRIBUTE OR COPY THIS E-MAIL. PLEASE NOTIFY THE SENDER IMMEDIATELY BY E-MAIL IF YOU HAVE RECEIVED THIS E-MAIL BY MISTAKE AND DELETE THIS E-MAIL FROM YOUR SYSTEM. E-MAIL TRANSMISSION CANNOT BE GUARANTEED TO BE SECURED OR ERROR-FREE AS INFORMATION COULD BE INTERCEPTED, CORRUPTED, LOST, DESTROYED, ARRIVE LATE OR INCOMPLETE, OR CONTAIN VIRUSES. THE SENDER THEREFORE DOES NOT ACCEPT LIABILITY FOR ANY ERRORS OR OMISSIONS IN THE CONTENTS OF THIS MESSAGE OR THAT ARISE AS A RESULT OF E-MAIL TRANSMISSION. IF VERIFICATION IS REQUIRED, PLEASE REQUEST A HARD-COPY VERSION FROM THE SENDER.

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

Eudy, Ellen 6-9551

From: ricky.hardee@marion-dilloncountyhfh.org
Sent: Tuesday, October 31, 2023 2:45 PM
To: Eudy, Ellen 6-9551
Cc: Morrison, John 6-9041; Stuart, Alyssa 6-9057
Subject: [External] RE: SC Direct Appropriation - Marion-Dillon Habitat for Humanity
Attachments: FY24 Earmarked Appropriations Disbursement Request form.pdf

I received your message about the “wet signature” on our form. You will find it attached.

Regards,

Ricky Hardee, Executive Director
Marion-Dillon County Habitat for Humanity
3153 E. Hwy 76, Mullins, SC 29574
www.marion-dilloncountyhfh.org

From: Eudy, Ellen 6-9551 <Ellen.Eudy@schousing.com>
Sent: Thursday, October 26, 2023 3:44 PM
To: ricky.hardee@marion-dilloncountyhfh.org
Cc: Morrison, John 6-9041 <John.Morrison@schousing.com>; Stuart, Alyssa 6-9057 <Alyssa.Stuart@schousing.com>
Subject: SC Direct Appropriation - Marion-Dillon Habitat for Humanity

Good afternoon,

Please see attached correspondence regarding a direct appropriation for your organization. Please let us know if you have questions or need assistance in responding.

Sincerely,

Ellen Eudy, AP
Deputy Director, Financial Operations
South Carolina State Housing Finance & Development Authority
300-C Outlet Pointe Blvd.
Columbia, SC 29210
(803) 896-9551
ellen.eudy@schousing.com



[THIS MESSAGE \(INCLUDING ANY ATTACHMENTS\) MAY CONTAIN CONFIDENTIAL OR OTHERWISE PRIVILEGED INFORMATION AND IS INTENDED ONLY FOR THE INDIVIDUAL\(S\) TO WHICH IT IS ADDRESSED. IF YOU ARE NOT THE NAMED ADDRESSEE YOU SHOULD NOT DISSEMINATE, DISTRIBUTE OR COPY THIS E-MAIL. PLEASE NOTIFY THE SENDER IMMEDIATELY BY E-MAIL IF YOU HAVE RECEIVED THIS E-MAIL BY MISTAKE AND DELETE THIS E-MAIL FROM YOUR SYSTEM. E-MAIL](#)

TRANSMISSION CANNOT BE GUARANTEED TO BE SECURED OR ERROR-FREE AS INFORMATION COULD BE INTERCEPTED, CORRUPTED, LOST, DESTROYED, ARRIVE LATE OR INCOMPLETE, OR CONTAIN VIRUSES. THE SENDER THEREFORE DOES NOT ACCEPT LIABILITY FOR ANY ERRORS OR OMISSIONS IN THE CONTENTS OF THIS MESSAGE OR THAT ARISE AS A RESULT OF E-MAIL TRANSMISSION. IF VERIFICATION IS REQUIRED, PLEASE REQUEST A HARD-COPY VERSION FROM THE SENDER.

Eudy, Ellen 6-9551

From: ricky.hardee@marion-dilloncountyhfh.org
Sent: Monday, November 6, 2023 3:43 PM
To: Stuart,Alyssa 6-9057
Cc: Eudy, Ellen 6-9551
Subject: FW: [External] SC Vendor Registration

Ms. Stuart,

I have forwarded the email I received from the Procurement Office with our correct Vendor Number of 7000344982. Our bank information has also been verified for ACH payments now with the State Treasurer's Office.

Kind Regards,

Ricky

From: register@admin.sc.gov <register@admin.sc.gov>
Sent: Friday, November 3, 2023 10:07 AM
To: RICKY.HARDEE@MARION-DILLONCOUNTYHFH.ORG
Subject: SC Vendor Registration

Thanks again for registering with the [South Carolina State Procurement Office](#)! Please review the information we have recorded for your profile below. Feel free to contact us if you have any questions.

Additional information: It Is Best to Always Check SCBO Ads for Opportunities. The South Carolina Business Opportunities (SCBO) lists proposed procurements involving goods, services, information technology and construction. According to the South Carolina State Procurement Code, solicitations by South Carolina State Government Agencies that are worth at or above \$10,000 in estimated or actual value must appear in SCBO. Other governmental entities, such as cities, counties and school districts can voluntarily advertise in SCBO. SCBO link: <https://scbo.sc.gov/online-edition>.

If any changes need to be made, you can log into our [website](#) after 24 hours to allow the system to complete the process overnight.

The user name needed to administer this profile is included in this e-mail message.

Vendor Number: 7000344982

Vendor Name...
MARION DILLON COUNTY HABITAT FOR
HUMANITY INC

Address...
3153 E HIGHWAY 76
MULLINS, SC 29574-7397

Phone: (843) 464-3747

Fax: (843) 464-3749

Contact: RICKY HARDEE
Phone: (843) 464-3747

Email: RICKY.HARDEE@MARION-DILLONCOUNTYHFH.ORG

Emergency Phone: (843) 464-3747

User Name: VN.M_DHfH

PLEASE NOTE: Your password is temporary and will expire in 72 hours. After 72 hours, you will need to use 'Forgot Your Password' to request a new password.

DIRECT DEPOSIT / PAYMENTS: As a vendor for the State of South Carolina, **you are encouraged to enroll in the SC State Treasurers Electronic Payment System**. This allows that office to deposit ACH payments directly into your bank account, making it the fastest, most efficient and secure way to receive payments. You can learn more about how the process works at: [Electronic Payment Information](#).

Sincerely,
Procurement Services - Vendor Registration
(803)737-0600

This E-Mail is system generated. DO NOT reply.

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

Eudy, Ellen 6-9551

From: Ricky Hardee <ricky.hardee@marion-dilloncountyhfh.org>
Sent: Tuesday, November 14, 2023 11:31 AM
To: Stuart,Alyssa 6-9057
Subject: Re: [External] SC Vendor Registration

Thank you for the information.

Ricky Hardee, Executive Director
Marion-Dillon County HFH
3153 E. Hwy 76
Mullins, SC 29574
www.marion-dilloncountyhfh.org

On Nov 14, 2023, at 11:13 AM, Stuart,Alyssa 6-9057 <Alyssa.Stuart@schousing.com> wrote:

Good morning!

Your funding request has been processed and you can expect to receive those funds around 11/20.

Let me know if you need anything else!

Alyssa C. Stuart | *Accountant-Fiscal Analyst*

300-C Outlet Pointe Blvd.
Columbia, SC 29210
Phone: 803-896-9057
SCHousing.com

<image001.png>

From: ricky.hardee@marion-dilloncountyhfh.org <ricky.hardee@marion-dilloncountyhfh.org>
Sent: Tuesday, November 14, 2023 8:37 AM
To: Stuart,Alyssa 6-9057 <Alyssa.Stuart@schousing.com>
Subject: RE: [External] SC Vendor Registration

Good morning, Allysa!

Any word yet on when the state appropriation funding will be available?

Blessings,

Ricky

From: Stuart,Alyssa 6-9057 <Alyssa.Stuart@schousing.com>
Sent: Monday, November 6, 2023 3:45 PM

To: ricky.hardee@marion-dilloncountyhfh.org

Subject: RE: [External] SC Vendor Registration

Thank you, Ricky!

We will continue to process in order to submit payment.

Thank you,

Alyssa C. Stuart | *Accountant-Fiscal Analyst*

300-C Outlet Pointe Blvd.

Columbia, SC 29210

Phone: 803-896-9057

SCHousing.com

<image001.png>

From: ricky.hardee@marion-dilloncountyhfh.org <ricky.hardee@marion-dilloncountyhfh.org>

Sent: Monday, November 6, 2023 3:43 PM

To: Stuart, Alyssa 6-9057 <Alyssa.Stuart@schousing.com>

Cc: Eudy, Ellen 6-9551 <Ellen.Eudy@schousing.com>

Subject: FW: [External] SC Vendor Registration

Ms. Stuart,

I have forwarded the email I received from the Procurement Office with our correct Vendor Number of 7000344982. Our bank information has also been verified for ACH payments now with the State Treasurer's Office.

Kind Regards,

Ricky

From: register@admin.sc.gov <register@admin.sc.gov>

Sent: Friday, November 3, 2023 10:07 AM

To: RICKY.HARDEE@MARION-DILLONCOUNTYHFH.ORG

Subject: SC Vendor Registration

Thanks again for registering with the [South Carolina State Procurement Office](#)! Please review the information we have recorded for your profile below. Feel free to contact us if you have any questions.

Additional information: It Is Best to Always Check SCBO Ads for Opportunities. The South Carolina Business Opportunities (SCBO) lists proposed procurements involving goods, services, information technology and construction. According to the South Carolina State Procurement Code, solicitations by South Carolina State Government Agencies that are worth at or above \$10,000 in estimated or actual value must appear in SCBO. Other governmental entities, such as cities, counties and school districts can voluntarily advertise in SCBO. SCBO link: <https://scbo.sc.gov/online-edition>.

If any changes need to be made, you can log into our [website](#) after 24 hours to allow the system to complete the process overnight.

The user name needed to administer this profile is included in this e-mail message.

Vendor Number: 7000344982

Vendor Name...

MARION DILLON COUNTY HABITAT FOR
HUMANITY INC

Address...

3153 E HIGHWAY 76
MULLINS, SC 29574-7397

Phone: (843) 464-3747

Fax: (843) 464-3749

Contact: RICKY HARDEE

Phone: (843) 464-3747

Email: RICKY.HARDEE@MARION-DILLONCOUNTYHFH.ORG

Emergency Phone: (843) 464-3747

User Name: VN.M_DHfH

PLEASE NOTE: Your password is temporary and will expire in 72 hours. After 72 hours, you will need to use 'Forgot Your Password' to request a new password.

DIRECT DEPOSIT / PAYMENTS: As a vendor for the State of South Carolina, **you are encouraged to enroll in the SC State Treasurers Electronic Payment System.** This allows that office to deposit ACH payments directly into your bank account, making it the fastest, most efficient and secure way to receive payments. You can learn more about how the process works at: [Electronic Payment Information](#).

Sincerely,

Procurement Services - Vendor Registration
(803)737-0600

This E-Mail is system generated. DO NOT reply.

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

Eudy, Ellen 6-9551

From: ricky.hardee@marion-dilloncountyhfh.org
Sent: Tuesday, April 16, 2024 9:10 AM
To: Stuart,Alyssa 6-9057
Subject: RE: SC Direct Appropriation - Marion-Dillon Habitat for Humanity Quarterly Expenditure Reporting
Attachments: FY24 Quarterly Expeniture Report for Quarter 3.pdf

You will find our completed report attached.

Kind Regards,

Ricky Hardee, Executive Director
Marion-Dillon County Habitat for Humanity
www.marion-dilloncountyhfh.org
843-464-3747

From: Stuart,Alyssa 6-9057 <Alyssa.Stuart@schousing.com>
Sent: Thursday, April 11, 2024 3:51 PM
To: ricky.hardee@marion-dilloncountyhfh.org
Cc: Morrison, John 6-9041 <John.Morrison@schousing.com>; Eudy, Ellen 6-9551 <Ellen.Eudy@schousing.com>
Subject: SC Direct Appropriation - Marion-Dillon Habitat for Humanity Quarterly Expenditure Reporting

Hello!

I am following up in regards to the quarterly expenditure reporting for quarter 3. . Attached is the report to fill out and send back at your earliest convenience, ideally by April 19th.

Please let me know if you need anything else!

Thank you,

Alyssa C. Stuart | *Accountant-Fiscal Analyst*

300-C Outlet Pointe Blvd.

Columbia, SC 29210

Phone: 803-896-9057

SCHousing.com



Eudy, Ellen 6-9551

From: Stuart, Alyssa 6-9057
Sent: Thursday, April 11, 2024 3:51 PM
To: 'ricky.hardee@marion-dilloncountyhfh.org'
Cc: Morrison, John 6-9041; Eudy, Ellen 6-9551
Subject: SC Direct Appropriation - Marion-Dillon Habitat for Humanity Quarterly Expenditure Reporting
Attachments: FY24 Quarterly Expenditure Report (3).xlsx

Hello!

I am following up in regards to the quarterly expenditure reporting for quarter 3. . Attached is the report to fill out and send back at your earliest convenience, ideally by April 19th.

Please let me know if you need anything else!

Thank you,

Alyssa C. Stuart | *Accountant-Fiscal Analyst*

300-C Outlet Pointe Blvd.

Columbia, SC 29210

Phone: 803-896-9057

SCHousing.com



300-C Outlet Pointe Blvd. | Columbia, SC 29210

(803) 896-8781 | ellen.eudy@schousing.com

SCHousing.com

