The Advisory Panel of the Emergency Rental Assistance Program (SC Stay Plus) convened a virtual meeting on Friday, March 10, 2023 at approximately 11:00 a.m., at 300-C Outlet Pointe Boulevard, Columbia, South Carolina.

The following advisory panel members were present at the meeting: Kris Koon, SC Electric Cooperatives; Amy Marshall, Office of Regulatory Staff.

The following staff from SC Housing were present at the meeting: Marni Holloway, Bonita Shropshire, Ellen Eudy, Mike Ujcich, Ellen Eudy, Kim Spires, Ana Garcia, Matt McColl and Amanda Colbert. The following staff from Guidehouse were present at the meeting: Vinod Ramachandran, Mike Tosh, and Nathan Paufve.

The following guests were in attendance: Caprice Atterbury.

Guidehouse staff called the meeting to order.

Guidehouse staff shared an executive summary update of the program activities, giving a brief overview of the document to include: 82,057 completed applications received (this includes pending quality control review, pending payment processing and paid); approximately $329.6M in funds disbursed; approximately $330.5M funds approved; $769.9M funds requested; approximately $18.8M in provisional denials (this includes applications that are missing documents after 14 days and ineligible applications) and an overview of the application status. The report also includes information on the total amounts disbursed to landlords, tenants and utilities.

Guidehouse staff continued the overview of the executive summary report on team progress in the past week and upcoming activities with the program.

The next scheduled Advisory Panel Meeting is Friday, May 12, 2023, at 11:00 a.m.
**Weekly Advisory Panel Report**

Friday, 3/10/2023

**Executive Summary,**
As of March 9th, at 7 am ET

<table>
<thead>
<tr>
<th>Complete Applications</th>
<th>Total Waitlist Applications Received</th>
<th>Applications Processed This Week</th>
</tr>
</thead>
<tbody>
<tr>
<td>82,057</td>
<td>11,563</td>
<td>483</td>
</tr>
</tbody>
</table>

*Includes Pending Quality Control Review, Pending Payment Processing, and Paid*

*SC STAY PLUS Waitlist Opened 12/17/22*

*Number of Applications Moved to a New Queue This Week*

### Application Status

<table>
<thead>
<tr>
<th>Count of Applications</th>
<th>Pending Review</th>
<th>Priority Review</th>
<th>Reviewed/Awaiting Documentation</th>
<th>Only Missing Owner Clearance</th>
<th>Pending Quality Control Review</th>
<th>Approved by SC Housing, Pending Payment</th>
<th>Paid</th>
<th>Provisional Denial</th>
<th>Denied</th>
</tr>
</thead>
<tbody>
<tr>
<td>6,622</td>
<td>10,143</td>
<td>63,846</td>
<td></td>
<td>21</td>
<td>43</td>
<td>314</td>
<td>58,808</td>
<td>3,549</td>
<td></td>
</tr>
</tbody>
</table>

### Recertification Application Status

<table>
<thead>
<tr>
<th>Count of Applications</th>
<th>Pending Review</th>
<th>Priority Review</th>
<th>Reviewed/Awaiting Documentation</th>
<th>Only Missing Owner Clearance</th>
<th>Pending Quality Control Review</th>
<th>Approved by SC Housing, Pending Payment</th>
<th>Paid</th>
<th>Provisional Denial</th>
<th>Denied</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,217</td>
<td>1,853</td>
<td>22,773</td>
<td></td>
<td>2</td>
<td>17</td>
<td>102</td>
<td>3,905</td>
<td>193</td>
<td></td>
</tr>
</tbody>
</table>

Legend:
- Pending Review – Applications that have been received and are awaiting review
- Priority Review – Applications are determined Priority Review and fast-tracked through the application process if the applicant is very low income (<50% AMI), has been on unemployment for longer than 30 days, or has attached a Writ of Ejectment from a Magistrate Court
- Reviewed/Awaiting Documentation – Applications that have completed the review process but have been missing applicant documentation <14 days
- Only Missing Owner Clearance – Applications that have completed the review process and have all necessary applicant documentation, but are missing landlord/owner documentation
- Pending Quality Control Review – Applications that have all documentation and are awaiting a final round of Quality Control review
- Approved by SC Housing, Pending Payment – Applications that have been approved and are ready to be paid
- Paid – Applications that have been paid
- Provisional Denial – Applications that have been missing documentation for over 14 days; applicants have an additional 30 days to provide documentation before denial is completed
- Denied – Applications that are over-income, homeowners, have not submitted applications in over 44 days, or were otherwise determined ineligible
Not presented here: 34,190 applications from excluded counties or duplicates
207,600 total applications received

Funds Requested

$769,907,662.73

- $26,902,530.30
- $330,586,842.73
- $43,764,495.00
- $346,771,519.00
- $10,062,276.00

Does not include requests over $60,000

Funds Disbursed by Recipient

- Amount Disbursed to Landlords: $244,061,270.03
- Amount Disbursed to Tenants: $27,010,901.81
- Amount Disbursed to Utilities: $58,606,737.42

Funds Approved

$330,586,842.73
- Rental: $254,737,856.52
- Utilities: $51,226,811.88
- Other: $15,523,080.85
- Bulk Utility: $9,099,093.48

"inclusive of Funds Disbursed"

Funds Disbursed

$329,678,909.26
- Rental: $284,090,384.19
- Utilities: $51,033,154.19
- Other: $15,466,277.40
- Bulk Utility: $9,098,083.48
Applications Received by County

*Locations where In-Person Support was provided for the week of 2/26-3/4
Team Progress (since 3/4)

- **Program Design**
  - The program stopped accepting new applications at 11:59PM on December 16th. A waitlist was initiated to capture need beyond December 16th.
  - SC Housing has requested an additional $25M of reallocated ERA 2 funds from United States Department of the Treasury.
    - SC Housing received $197,460.57 in Treasury’s Q2 reallocation.
    - Request has been submitted for Treasury’s Q3 reallocation.

- **Application Review and Determination**
  - Processing of applications continues with evictions and special cases being prioritized. All applications indicated as “priority” have been reviewed.
  - Since last week the team processed 483 applications and approved 317.

- **Communications**
  - The workstream continues to focus on winddown messaging to include planning for communications to the public in the case that funding for the program is fully dispersed in the coming weeks. The team continues to encourage applicants to follow up with the in-person support teams and call center to complete and check on their applications at community events.
  - The in-person support team continued to provide application support in 20+ locations across the state through March 6th, focusing on areas with high levels of open applications currently under review.
  - The in-person support team closed eight support locations. Before a location was closed, they were contacted by phone and email with the information around closing, as well as a flier that could be distributed to any applicant who may arrive at the site post closure. The in-person support schedule was updated to highlight these changes.

- **Monitoring and Compliance**
  - Conducting ongoing periodic updates of the review checklist to align with program design updates.
  - Continued review of payments to verify no duplicate checks are being issued for rental, utilities, and other payments.

- **Payment**
  - Program paused payments this week to reconcile available funds and will return to a weekly cadence next week.

**Upcoming Activities**

- **Program Design**
  - Continue closeout activities for ERA 2.

- **Application Review and Determination**
  - Complete application reviews for applicants currently in backlog, while closely monitoring the availability of remaining funds.
  - Continue prioritizing any applicants who may indicate that they are at risk of eviction.

- **Communications**
  - The workstream is working with program partners to create an “after-action” report to share programmatic lessons learned as a result of the Public Service Commission’s presentation.
  - The team will monitor the closing of the in-person support program and respond to any inquiries that may arise from this programmatic change.
  - As the call center and operations of the program wind down, the communications team will continue to evaluate what questions applicants and landlords may need answered and find ways to ensure this information is provided.
o The team will continue to review and analyze closing strategies of ERAP programs across the country to identify best practices on communication of program changes.

**Upcoming Meeting Schedule**

<table>
<thead>
<tr>
<th>Meeting subject</th>
<th>SC Stakeholders</th>
<th>Meeting Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monthly Advisory Panel public meeting</td>
<td>Advisory Panel</td>
<td>May 12th, 2023</td>
</tr>
</tbody>
</table>